

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

D R A F T

Minutes from the Parish Council Meeting of Tuesday 18th June 2024

Present:

John O'Connell (Chair)

Stephen Andrews

Neil Green

Karen Saunders

Christine Nugent

Debbie Watson

GC Cllr Dom Morris

Teresa Griffin (Clerk)

Cara Loukes (GRCC)

1. **Apologies:** Mark Strange, Tristan Wilkinson and Helene Mansilla
2. **Minutes:** Minutes of the Annual Parish Council Meeting held on 21st May 2024 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:**
6. **Questions from members of the public:** None present.
7. **County Councillor's Report:** Dom Morris reported that things have been quiet but asked for an update on the following –
 - Highways issues – The Parish Council met with our new Highways Manager and colleague last week. Due to the changeover it was felt we were re-covering some old ground and responses were disappointing. We were advised that the review of parking restrictions around RAF Fairford which was being led by Dan Tiffney, is now being dealt with by a separate team. Notes from the meeting to be forwarded to Dom.
 - RIAT – It is still unclear what the position is regarding 'roping off' verges and grass in front of properties in Whelford. Highways have suggested cones through which rope can be fed to avoid using stakes. Clerk to chase up.
 - Community Speed Watch – We are still awaiting signs. We met with Dave Holland from Gloucestershire Police recently and he agreed with us that the cameras do not appear to be the best solution for Whelford given their limitations, the high volume of speeders, restriction of submissions and the resources available for further action. Dom advised there is a meeting between the Leader of GCC, the Police Commissioner and Quenington in a couple of weeks' time and requested an email with bullet points of the issues. This can be forwarded to Dave Norman, the Cabinet Member responsible for Speed Watch. Karen Saunders advised that regular problems with quarry lorries are being reported to Aggregate Industries.
 - Kempsford Quarry – Surprised to receive an email from the new Planning Officer for the drainage application advising they were proposing to decide the application under delegated powers, given that we have been awaiting new information on stricter controls under the Section 106. A meeting has been arranged with AI on the 28th June 2024.
 - Persimmon Homes and Hazel View – good news that works to the car park and sports pitch have been agreed and progressing. There is uncertainty over who will inspect the works and effectively give the final sign-off – this needs to be checked with CDC and GCC. It was agreed that we need to establish an appropriate maintenance schedule for the pitch and it was suggested the company doing the new works be asked to quote and give advice.
8. **District Councillors Report:** - Not present.
9. **Kempsford Parish Council**
 1. **Affordable Housing Needs Survey** – Cara Loukes provided a detailed overview of the procedure, outcome and benefits of undertaking an Affordable Housing Needs Survey. It was agreed –
 - Cara to confirm any changes to the previous quotation
 - Survey to be carried out in September and will run for 8 weeks.
 - To be promoted at the September Fete
 - Publicity material be provided for the Newsletter and Social Media
 2. **ASW Camera data connectivity renewal** – it was agreed to renew the annual data connectivity at a cost of £148 in order to be able to assess the impact the forthcoming signage will have.
 3. **Highways Winter Update plan** – It was agreed that councillors would check and report on levels in grit bins.

We still have 4 bags of spreader salt, and this needs to be checked to ensure it is still usable.
 Snow plough operator –Stephen Andrews advised that Bob Spackman is happy to have his Farm Manger listed for this role.

4. Updates from meetings attended and working groups –

- The Fairford Water & Sewerage Working Group Meeting scheduled for yesterday was postponed due to illness.
- Stephen Andrews attended the formal completion of the Bromford Regeneration Programme in Kempford. They were starting to be occupied with some cleaning and other minor works to be completed on some properties but they should all be complete and occupied by the end of July. I raised with them (on a number of occasions) the question of the regeneration of Crosstree flats – it is currently not on their programme.
- Lakes by Yoo Community Meeting – Clerk to circulate notes from meeting. The main topics discussed were –
 - Leisure Facility – unlikely to reopen until 2027 at the earliest
 - Footpath dedications – more work to be done on this
 - Country Park – need a definition of what it is and how to be managed
 - Hub consultation – feedback not yet analysed
- Thames Water – Debbie Watson advised that restoration of the verges damaged by tankering has been done and a sewerage plan for Kempford has now been provided. There is a problem with infiltration in the system and the area is being surveyed. Once this is complete they will send in a specialist. It was hoped further information could have been gained at the meeting which was due to be held yesterday.
- Kempford Village Hall Committee – Karen Saunders reported on the latest meeting-
 - The Canal Trust have boosted funds with bookings for August and October
 - The process for de-registering for VAT has started
 - Problems with the recycling bins in the car park have been discussed with CDC and they will provide some narrative for the Parish Newsletter.
 - The Fete is being planned with a road closure application being submitted shortly.
 - A music night is planned for the Autumn.
 - The roof is still leaking
 - Changes to the constitution wording have been completed and will be submitted soon.
 - The village hall will be open for 3 nights over the summer when the Fish & Chip Van is in attendance.
 - The committee discussed whether alcohol should be served at the Bingo evenings and it was felt this may not be appropriate as it is a family event.
 - Football evenings will continue whilst England remain in the tournament
 - The Hall Master booking system is being trialled.
 - Some new groups and activities have started, including Craft events and Pilates. A Barn Dance is being considered.
 - The Gardening Club is going well and they are trying to open it more regularly.

5. Residents reports to Councillors – None

- A report of the grass not being cut was received – It should be cut on Thursday and councillors agreed to check after.
- A complaint of overgrown hedging at Northen Close was received. Debbie Watson investigated and found out that it is the responsibility of Stonewater Housing and they have passed it on to their contractor to cut.
- Abandoned signs by RAF Fairford gate on Whelford Road – Debbie Watson to email our Highways Manager

6. **Date for handing out additional RIAT Resident’s Stickers – 8th July 2024, between 7 – 8pm at both Kempford and Whelford.**

10. Planning, Policies and Licensing –

Ref.	Location	Proposal	Decision
21/0098/CWS73M	Manor Farm Quarry, Kempford	Updated Section 106 Agreement – Hydrochannel Modification Application	To be discussed after meeting on the 28/6/24
24/01468/FUL	Great Farm, Whelford	Full application for erection of two agricultural buildings	No objection
24/01488/FUL	Manor Farmhouse, London Rd, Lechlade	Erection of first floor extension	No comment

11. Finance

1. The following bills were approved to be paid:-

002428	J&T Chesterman (Whelford grass cutting Apr & May)	£350.00
002429	GAPTC (Internal Audit)	£229.40
002430	Busy Fingers Printing Ltd (June Newsletter)	£90.90
002431	M Dyball t/a Willow Gardening (Kempsford Grass)	£576.00 inc. VAT
002432	Viking Direct (toner, stamps & envelopes)	£105.18 inc. VAT
002433	T Griffin (Wages & use of home)	£665.20

Receipts since last meeting

Bank Interest	£85.41
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2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.

12. **Clerks Report –**

- The request for a 'lidded' bin at Hazel View was forwarded to Persimmon and they have replied today with a suggested type which matches other bins in the Parish
- Christine Nugent will undertake the Internal Check on Monday 24th June 2024.
- The electricity contract for the defibrillator at Dunfield and Reevey speed sign is due for renewal at the end of July and needs to be investigated as the daily charge has increased significantly.

13. **Correspondence** – Noted and all correspondence received via email has been circulated. Magazines and literature distributed.

14. **Date of next meeting** – Monday 15th July 2024, 7pm at Kempford Village Hall

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O'Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.
Meeting ended at 10:10pm

Appendix A

Kempsford Parish Council - Attendance Report	12 months to: Jun-24	
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	6/12	50%
Helene Mansilla (CDC)	0/12	0%
Tristan Wilkinson (CDC)	1/7	14%
Mark Strange (KPC - Chair)	11/12	92%
John O'Connell (KPC - Vice Chair)	11/12	92%
Christine Nugent (KPC)	9/12	75%
Karen Saunders (KPC)	12/12	100%
Neil Green (KPC)	12/12	100%
Stephen Andrews (KPC)	11/12	92%
Debbie Watson (KPC)	8/8	100%